

Briggs School District Title 1 - Schoolwide Parent Involvement Policy

Briggs and Oliveland Elementary is Schoolwide Title 1 as defined by State and Federal guidelines. Being such, we are required to develop in conjunction with our school community a written Title 1 Parent Involvement Policy. Input from parents, School Site Council and District English Language Advisory Council will be collected annually to assist in the process. Distribution of the policy will occur by the following methods: 1) placed in the Briggs School District Parent Handbook; 2) sent home with students; 3) presented at both SSC and DELAC meetings; and 4) a copy maintained in the front office. The Briggs Parent Involvement Policy describes the means for carrying out the following Title 1 Parent Involvement requirements.

Involvement of Parents in the Title 1 Program

Briggs and Oliveland Elementary will do the following:

- Convene an annual meeting to inform all parents of Title 1 Program requirements and their rights to be involved in the Title 1 Program. This information, as well as services, will be shared at the first School Site Council meeting. Parents will be notified via monthly calendar, school flyer, agenda posting, and Parent Connect. Information regarding the school's site plan, services and categorical funding is disseminated. Parents, staff, and the school community are encouraged to offer input and/or ask for clarification.
- Offer 4-5 meetings throughout the school year. Both the School Site Council (SSC) and the District English Language Advisory Council (DELAC) provide at minimum four meetings throughout the school year for all stakeholders to attend. These are public meetings with advance notification.

In addition to the public meetings, Briggs offers the following ways for parents to participate at the site:

- Back to School Night
- Classroom Volunteers
- Parent/Teacher Conferences (minimum twice per year)
- Winter Concert – Briggs
- Student Academic Recognition Assemblies
- Parent Tech Night
- Open House
- Authors Fair/ Science Fair
- Kindergarten Orientation
- Noon Time Activities

- Involve parents of Title 1 students in an organized, ongoing, and timely way, in the planning, review and improvement of its Title 1 programs and the Title 1 Parent Involvement Policy. This will happen through the Annual Title 1 Meeting. Participation in the development and revision of the School Site Plan is another avenue for involvement. An option to consider is to conduct a parent survey for annual input.
- Provide Title 1 families with timely information about Title 1 programs. Parents are invited to attend the annual Title 1 meeting where information about Title 1 programs and services are reviewed. The Title 1 budget is reviewed as well and parents have an opportunity to ask questions and/or provide input as programmatic decisions are being made.
- Provide Title 1 families with an explanation of the curriculum, assessments, and proficiency targets. This occurs initially at Back to School Night the first week of school. Teachers review curriculum, assessments, grade level expectations, and content standards. During Parent/Teacher Conferences, parents receive additional, more specific information regarding their child's progress in relation to the above-mentioned items. Parent/Teacher conferences are held, at minimum, twice annually. Parents are encouraged to communicate with their teachers when they have questions about their child's progress or classroom procedures.
- Provide Title 1 families, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children. The regular meetings that we have scheduled throughout the year for programmatic input and information are Title 1 Annual Meeting, SSC, and ELAC. Advanced notice of the meetings is publicized via the monthly calendar, school flyer, email notices, agenda posting, and Parent Connect.

Staff/Student/Family/Parent Pledge

Briggs/Olivelands Elementary School has jointly developed and distributed to parents a Pledge that outlines how parents, school staff, and students will share the responsibility for improved student academic achievement. The Pledge describes the following items:

- STAFF PLEDGE:
 - Teacher classes through interesting and challenging lessons that promote student achievement
 - Endeavor to motivate students to learn
 - Have high expectations and help every child to develop a love of learning
 - Communicate regularly with families about student progress
 - Provide a warm, safe, and caring learning environment
 - Provide meaningful, daily homework assignments to reinforce and extend learning
 - Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community
 - Actively participate in collaborative decision making and consistently work with families and school colleagues to make schools accessible and welcoming places for families which help each student achieve the school's high academic standards
 - Respect the school, students, staff and families

- STUDENT PLEDGE:
 - Come to school ready to learn and work hard
 - Bring necessary materials, completed assignments and homework
 - Know and follow school and class rules
 - Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school
 - Limit my TV watching and instead study or read every day after school
 - Respect the school, classmates, staff and families

- FAMILY/PARENT PLEDGE:
 - Provide a quiet time and place for homework and monitor TV viewing.
 - Read to my child or encourage my child to read every day
 - Ensure that my child attends school every day, gets adequate sleep, regular medical attention and proper nutrition
 - Regularly monitor my child's progress in school
 - Participate at school in activities such as school decision making, volunteering and/or attending parent-teacher conferences
 - Communicate the importance of education and learning to my child
 - Respect the school, staff, students and families.

Building Capacity for Involvement

Briggs/Olivelands Elementary engages Title 1 parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following:

- Assists parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children. Content standards, assessments and student progress are discussed with parents at Back to School Night and parent/teacher conferences.
- Provide materials and training to assist parents working with their children to improve academic achievement. Parents are invited to participate in the following educational and informational workshops:
 - Back to School Night
 - Author's Fair/Science Fair
 - Parent Connect informational meeting
 - Parent Nights

- o Kindergarten Orientation

- o Open House

- Coordinate and integrate the Title 1 Parent Involvement Program with other existing programs that encourage and support parents in becoming active participants in the education of their child.

- Distribute to Title 1 parents' information related to school and parent programs, meetings, and other activities in their language. SSC and DELAC meetings are held regularly throughout the year. Information related to Title 1 and other school programs is shared and input is solicited. Numerous opportunities are provided for parents to learn how to help their children be successful learners. All information shared with parents is provided in English and Spanish. Translators are used as needed for parent/teacher conferences, DELAC and SSC meetings, and IEP's.

- Provide support for parental involvement activities requested by Title 1 parents. At Briggs/Olivelands, we hold SSC and DELAC meetings 4-5 times throughout the year. Parents are notified in their language via monthly calendar, school flyer. Parents are encouraged to attend meetings and workshops to learn how to assist their children being successful in school. All information shared with parents is provided in English and Spanish.

Briggs/Olivelands Elementary provides opportunities for all Title 1 parents to participate, including parents with limited English proficiency, parents of students with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand. Parents of the aforementioned groups are invited and encourage to attend every event the school offers. Monthly calendars, school flyers, emails, Parent Connect and agenda postings are a few of the methods we use at the site to extend the invitation to attend. Translators are provided for parent/teacher conferences, SSC and DELAC meetings, SST's, and IEP's as needed.