

BRIGGS ELEMENTARY SCHOOL DISTRICT

12465 Foothill Rd.
Santa Paula, CA 93060

Phone: (805) 525-7540
www.briggsesd.org

APPLICATION FORM – Certificated Employment

THIS APPLICATION FORM MUST BE COMPLETED AND RETURNED AT THE ABOVE ADDRESS TO THE ATTENTION OF: Deborah E. Cuevas, Superintendent

POSITION APPLIED FOR:

Name: _____ Date: _____
Address: _____ (street) Home Phone: _____
(City) (State) (Zip Code) Business Phone: _____

Are you authorized to work in the U.S.? yes no

Notice: Before hiring, documentation of authorization to work in the United States will be required. Documentation must include a picture identification card (such as a driver’s license, valid passport or resident alien card). If the picture identification is a driver’s license, at least one other identification document will be required (such as a birth certificate, certificate of naturalization, certificate of United States citizenship, or social security card). A foreign passport or resident alien card must include authorization of employment.

Have you passed CBEST? yes (If yes, please attach a copy of verification) no

Educational and Professional Preparation: UNDERGRADUATE WORK

Table with 7 columns: Name of Institution, Location, Dates (from-to), Major, Minor, Degree, Date

GRADUATE WORK

Table with 7 columns: Name of Institution, Location, Dates (from-to), Major, Semester Units, Degree, Date

CALIFORNIA CREDENTIALS (Please list those granted)

Credential Numbers

GENERAL INFORMATION

Total years of teaching experience (excluding student teaching): _____

Are you now under contract yes no (If yes) Date of expiration: _____

Date available for employment: _____

Have you filed an application with us before yes no Date: _____ Position: _____

Are criminal charges or proceedings pending against you? (If yes, explain on separate sheet.) yes no

Have you been convicted of any offense involving the sexual molestation, physical or sexual molestation, physical or sexual abuse, or rape of a child? (If yes, explain on separate sheet.) yes no

Have you ever been convicted of any felony or misdemeanor: yes no (If yes, explain when, where, and disposition of case(s) NOTE: a conviction may not necessarily disqualify you from the job for which you have applied.

Has your credential ever been suspended or revoked: (If yes, explain on separate sheet.) yes no

Have you ever been dismissed or asked to resign, from any certificated position? (If yes, explain on separate sheet.) yes no

To avoid possible conflict of interests, list any local school board member(s) or employee relative(s) in Briggs Elementary School District and list relationship: _____

Estimate your total days absent from work or school for the last two years and explain the reason(s): _____

Do you have any physical or mental conditions which would adversely affect your ability to perform the duties of the position you seek? yes no If yes, how can we accommodate you? _____

EMPLOYMENT HISTORY (Begin with most recent experiences.)

Job Title/Assignment	Employer and Address	Dates (from-to)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EXPERIENCE APPROPRIATE TO THE Position Applied For (Begin with the most current dates and limit the listing to three of your selection.)

(1) Dates: _____ Position Title: _____
Employing Agent: _____
Appropriate Experience: _____

2) Dates: _____ Position Title: _____
Employing Agent: _____
Appropriate Experience: _____

(3) Dates: _____ Position Title: _____
Employing Agent: _____
Appropriate Experience: _____

References: (Limit your references to those people who can best describe your competencies as they relate to this position. Indicate those that should NOT be contacted at this time.)

Name	Position Title	Employing Agent	Telephone No.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Read Carefully Before Signing: I certify that the statements above are true and complete to the best of my knowledge. I understand that any misstatement or omission of fact will waive any rights to employment with Briggs Elementary School District. I waive the right to hold liable those persons whose names appear on this application form.

Signature

Date

AN EQUAL OPPORTUNITY EMPLOYER